

Developing an effective policy

Alcohol misuse costs Australian businesses over \$6 billion annually.

Research has found more than one in 20 Australian workers admit to having worked under the influence of alcohol and one in 10 workers reported they usually drink at work. A robust Alcohol and Drug Policy will help mitigate risks and reduce liability.

An effective Policy will assist in preventing alcohol and other drug problems from occurring in the workplace, and help to deal with difficult situations if and when they arise. It can also ensure uniformity and consistency in the management and decision making regarding alcohol and drug related matters.

Developing your own Alcohol and Drug Policy

The Australian Drug Foundation's Policy Protect is a service that helps businesses either develop a new workplace Alcohol and Drug Policy, or review existing policies to determine their effectiveness.



Policy Protect comprises of two services:

Policy Development

If you don't have a policy and are not sure where to start, our team can guide, develop and customise a policy for your organisation. This consultative service includes:

- an experienced consultant assigned to your organisation to understand your specific workplace; and
- a tailored Policy designed to meet your organisational needs.

Policy Review

The Policy Review service can help you evaluate your organisation's existing workplace Alcohol and Drug Policy.

Policy Review is a 50-point evaluation tool that is overlaid onto your existing policy to evaluate the content and conduct a gap analysis to provide feedback on any areas that have room for improvement.

*For more information on how to **develop an Alcohol and Drug Policy** see adf.org.au/policy or contact our Workplace Services team on 03 9611 6100.*

Further information



twitter.com/AustDrug



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Visit adf.org.au/workplace

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Inform – Face to face education

Aware – Online education

GoodHost – Event management

Toolbox – Train the trainer