

ToolBox Talks

Training plays an important part in reducing alcohol and other drug related risk in the workplace.

The Australian Drug Foundation Toolbox is a complete 'train-the-trainer' style program for line-managers to present to their direct reports.

Train-the-trainer: Build your organisation's capacity

It encompasses four training modules which any line-manager (facilitator) can follow to deliver effective training around alcohol and other drugs in a variety of settings, including in the boardroom, in the field or in the lunchroom. At a time convenient to the business.

Each module can be presented within a 20 minute timeframe and can be delivered over a 12 month period, on a quarterly basis.

No previous alcohol and other drug education experience is required as the program is designed to guide the line-manager through each step.



The ADF Toolbox comprises of:

- electronic presentation (including hardcopy);
- facilitator's notes; and
- participant's handout.

The ADF Toolbox kit comprises of four modules:

- Alcohol, why all the fuss?
- Next day effects of alcohol
- Alcohol and mental health
- Drugs

For more information on what is included in these **Toolbox** sessions see adf.org.au/toolbox or contact our Workplace Services team on 03 9611 6100.

Further information



twitter.com/AustDrug



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